

LIFE INSURANCE CORPORATION OF INDIA
(Estd by the Life Insurance Corporation Act, 1956)
Registration Number: 512
Pension and Group Schemes Department
Divisional Office, Visakhapatnam

LIC's NEW GROUP GRATUITY CASH ACCUMULATION PLAN (WITHOUT PROFIT)
(UIN: 512N281V02)

Ref: NB

Unit Code / Unit Name:
G509 / VISAKHAPATANM
Date: 17.07.2019

The Secretary
Gayatri Vidya Parishad College of Engineering for Women
Madhurawada,
Visakhapatnam
Andhra Pradesh - 530048

Dear Policyholder,

Re: Policy No. 509001936

We have pleasure to forward herewith the above policy document which please find in order.

As per IRDA (Protection of Policyholder's Interest) Regulations, 2002 we would request you to go through the terms and conditions of the policy and in case you disagree to any of the terms and conditions, you may return the policy within a period of 15 days stating the reasons of your objections. On receipt of the policy, the Master Policy shall be cancelled and the total contributions paid after deduction of stamp duty expenses and charges towards Risk Premium, wherever applicable, shall be refunded.

We would also like to draw your kind attention to the information (including special provisions, if any) mentioned in the Schedules and General Conditions of the policy given including the options available, if any, stated therein.

It is important that the conditions mentioned in the policy are noted carefully as it will be helpful to you.

Thanking you,

Yours faithfully,


p. Manager (P&GS)




Life Insurance Corporation of India
Pension and Group Schemes Department
Divisional Office, Visakhapatnam

LIC's NEW GROUP GRATUITY CASH ACCUMULATION PLAN
(UIN: 512N281V02)

Master Policy No. NGGCA / 509001936

GRANTED TO TRUSTEES, Gayatri Vidya Parishad College of Engineering for Women
Employees Group Gratuity Cash Accumulations Scheme

The Life Insurance Corporation Of India (hereinafter called "the Corporation") has received a Proposal from the Trustees/ Employer of Gayatri Vidya Parishad College of Engineering for Women

Employees Group Gratuity Cash Accumulations Scheme (hereinafter called "the Grantees"), being the policyholder for the Group Gratuity Benefits as described in the Rules of the aforesaid Gratuity Scheme, which Rules together with the aforesaid proposal are hereby declared to be the basis of this policy and WHEREAS the Corporation has received a Contribution of Rs. 1727160/- , in respect of 108 Members towards provision of Gratuity and Life Cover Benefit for a total Sum Assured of Rs. 47650799/- on the Date of Commencement of this Policy.

NOW THIS POLICY WITNESSES:

1. Subject to the terms and provisions hereof, the Corporation hereby agrees to pay to the Grantees the benefits in respect of the Members calculated as herein prescribed after the Grantees shall have supplied the Corporation with proof to the satisfaction of the Corporation of the happening of the events upon which benefits are expressed to be payable.
2. Any amendment to the terms and conditions of this policy shall be given effect to by an endorsement to the policy signed by an authorized Officer of the Corporation.
3. The provisions hereinafter contained i.e. the 'General Conditions' and various 'Schedules' (Schedule I to VI) attached herewith and every endorsement placed on the Policy by the Corporation shall be deemed part of this Policy as full as if recited over the signature affixed hereto.

Dated at Visakhapatnam this 17th July 2019.

For and on behalf of the
LIFE INSURANCE CORPORATION OF INDIA


MANAGER (P&GS)


GENERAL CONDITIONS

1. In this policy, where the context so admits, the masculine shall include the feminine, the singular shall include the plural and expressions referred to in the Schedules of this policy shall, unless otherwise defined, have the meaning therein specified.
2. Evidence of age of the Members, satisfactory to the Corporation must be furnished to the Corporation before payment of any benefits hereunder.
3. Subject to the condition mentioned herein, Life Cover Benefit is effected on the life of each Member under this Policy.
4. For the purpose of granting Life Cover Benefits under this policy, each Member shall produce satisfactory evidence of his health in the form and manner prescribed by the Corporation at the commencement of his Membership hereunder and on each occasion thereafter when an increase in Life Cover Benefit is to be granted. If such satisfactory evidence is not furnished or if the Member is found uninsurable on the Entry Date or the relevant Annual Renewal Date, the Life Cover Benefit or increase in Life Cover Benefit shall not be effected in respect of him.
5. The Grantees shall pay to the Corporation on the 05th July 2019 i.e. the Date of Commencement of the policy and the 5th day of July every year thereafter (i.e. the Annual Renewal Date) the Contribution in respect of each Member according to the Schedule II, provided that if the Grantees desire and the Corporation agrees, the Contribution hereunder shall be paid at any time during the year.
6. The Grantees shall provide the list of Members covered under the policy at the time of inception of the policy and at each Annual Renewal date. Such list which should be in soft copy in the format prescribed by the Corporation from time to time shall form part of the policy document.
7. The Grantees shall furnish the Corporation with all particulars relevant to the Scheme and for the operation of this policy and the particulars so furnished may be accepted by the Corporation as conclusive.
8. Any amendment/s or modification/s to the scheme shall have the effect for the purpose of this policy only to such extent as the Corporation shall in writing agree and the consequential changes to the relevant provisions hereof shall be given effect to by endorsements to the Policy.
9. On any Annual Renewal Date, based on the experience, the Corporation reserves right to revise the Mortality Charges for providing Life Cover Benefit after giving the Grantees a notice of one month. The right to revise equally applies to any revision previously made.
10. As soon as a Member or a beneficiary becomes entitled to receive the benefits under the scheme, the Grantees shall send the relevant particulars to the Corporation whereupon the Corporation shall pay to the Grantees appropriate benefits.
11. Proof of existence, identity and evidence of age of the Member and of the beneficiary whenever required to the satisfaction of the Corporation must be furnished to the Corporation before claiming any benefits hereunder.
12. All monies payable by the Corporation hereunder shall be paid to the Grantees through the Divisional Office at Visakhapatnam and a valid discharge receipt given by the Grantees or on their behalf by any person duly authorised in writing by the Grantees shall be a valid discharge to the Corporation in respect of any such payment.

13. Notwithstanding anything herein contained to the contrary, the Corporations' liability to the Grantees under this policy shall be limited to the Life Cover Benefit under this plan effected in respect of the Members subject to the terms and condition applicable to them and Policy Account Value standing to the credit of the Grantees.
14. The Corporation shall issue the Grantees as the policyholder at the end of each financial year a statement of Policy Account showing various transactions during the financial year.
15. In any case where the Corporation is liable to the revenue authorities for Income-tax or any other Tax or duties on the benefits to be made under this policy or on any account in respect to this policy, the Corporation shall be entitled to deduct the appropriate amounts for that purpose from the respective payments and shall not be liable to the Grantees for the sums so deducted.
16. Any dispute which may arise in connection with this policy shall be submitted to the appropriate Court having jurisdiction over the city/town of Visakhapatnam.
17. The Grantees and the Corporation reserves the right to terminate the scheme by giving three months notice to either party. In that event, the Life Cover Benefit under this Policy shall terminate forthwith and the benefit available under this policy shall be as per Schedule IV.
18. For claiming the Life Cover Benefits, the Grantees will have to submit the death certificate in original of the Member along with the claim form.
19. The Grantees shall at the request of the Corporation produce the Policy whenever necessary for the purpose of stamping, reference or inspection.
20. The LIC's New Group Gratuity Cash Accumulation Plan is a Non Participating Variable Insurance Plan and will not participate in the profits of the Corporation.
21. No loan is payable under this policy.
22. The benefits payable under this policy are strictly personal and cannot be assigned, charged or alienated in any way by the Member or the beneficiaries.
23. The Corporation shall not be liable for any action taken in good faith upon any statements and particulars furnished by the Grantees which shall be, or shall be proved to have been erroneous. Such of the Grantees' records in original as in the opinion of the Corporation have a bearing of the benefits provided or the Mortality Charges payable hereunder shall be open for inspection by the Corporation whenever required.
24. **Cooling Off Period:** The Grantees may review the terms and conditions of the Master Policy and choose to return the Master Policy within 15 days to the Corporation in case of any objection with a written communication stating the reasons of their objection. The period of 15 days shall be reckoned from the date of receipt of Master Policy by the Grantees.

On receipt of such a communication, the Master Policy shall be cancelled and the amounts received shall be refunded to grantees after deduction in respect of following:

Master Policy No. NGGCA/ 509001936

- a) Stamp duty expenses.
 - b) Proportionate Mortality Charges for the period on cover.
25. In case of Schemes which are cancelled during the cooling off period, no interest will be credited to their Policy Account.
26. The Scheme Rules shall form part of the policy document. In case of a conflict between Scheme Rules and condition of policy, the terms of the policy conditions shall prevail.

SCHEDULE-I

1.	Proposal No.	5241
2.	Date of Commencement	05.07.2019
3.	Name of Grantees	The Trustees Gayatri Vidya Parishad College of Engineering for Women Employees Group Gratuity Cash Accumulations Scheme
4.	Registered Address of Grantees	Gayatri Vidya Parishad College of Engineering for Women, Madhurawada Visakhapatnam – 530048
5.	Name of the scheme	Gayatri Vidya Parishad College of Engineering for Women Employees Group Gratuity Cash Accumulations Scheme
6.	Term	Annually Renewable
7.	Member	A Member of the Scheme who is admitted to the benefits of this Policy
8.	Annual Renewal Date	In relation to the scheme shall mean the 05 th July 2019 and the 05 th July of every year.
9.	Beneficiary	The person nominated by the Member to receive the benefits under the scheme in the event of death
10.	Eligibility	All permanent employees who are aged not less than 18 years and not more than 60 years as per scheme rules.
11.	Entry Date	Entry Date' shall mean (a) in relation to original Members the Annual Renewal Date and (b) in relation to new Members admitted to the Scheme after the Annual Renewal Date, the 1 st of the month or Annual Renewal Date which is coincident with or immediately next follows the date on which they become eligible.
12.	Normal Retirement Date	The date on which Member attains the age of 60 years.
13.	Sum Assured	Lumpsum amount (i.e. Life Cover Benefit) payable on death in respect of a Member.
14.	Death Benefit	Sum Assured in respect of a Member under this plan as mentioned in Schedule- III along with Gratuity Benefit as per scheme rules.
15.	Resignation / Retirement Benefit	Gratuity Benefit as per scheme rules.
16.	Policy Account	Policy Account shall mean the account to be maintained by the Corporation in favour of the Grantees to which will be credited the Contribution (as described in Schedule-II). Gratuity Benefits shall be paid out of Policy Account.
17.	Interest Payable	As per Para 3 of Schedule –II
18.	Charges	As per Para 4 of Schedule –II

19.	Bulk Exit	As per Para 7 of Schedule –IV
20.	Surrender	As per Para 8 of Schedule –IV
21.	Market Value Adjustment	Market Value Adjustment (MVA) is a reduction in the Policy Account Value to cover the market losses of underlying investment. It shall be calculated as per para 4(iv) of Schedule II.

SCHDULE II- Contribution and Management of Policy Account

1. **Contributions:** Such amount as is required to secure the Life Cover Benefit and Gratuity Benefits in respect of the members of the scheme. The amount payable towards past service Gratuity Benefit may be wholly paid on the date of entry or partly on the date of entry and partly on Annual Renewal Date as specified in the scheme rules and amount payable every year as required to secure the Gratuity Benefit relating to the current year service as per AS-15(Revised).

The Contribution is payable on the due date, being the date on which is the Member is admitted to the benefits of the policy and on each Annual Renewal Date. The payment of Contribution shall be continued until the Normal Retirement Date of each Member unless otherwise specified under the policy.

2. **Management of Policy Account:** All the Contributions paid by the Grantees will be credited to the maintained Policy Account.

A single Policy Account shall be maintained in respect of all contributions received from Grantees.

Member's Gratuity Benefits shall be paid out of the Policy Account of the scheme on the happening of the events as described in the scheme rules.

3. **Interest payable on Policy Account:**

The following types of interest rates shall be provided on the Policy Account Value:

- (a) Minimum Floor Rate (MFR): MFR is a guaranteed interest rate that Policy Account shall earn during the entire policy term. This plan offers a Minimum Floor Rate (MFR) of 0.5% p.a.
- (b) Additional Interest Rate (AIR): In addition to MFR, the Corporation shall also declare a non zero-positive Additional Interest Rate (AIR) at the beginning of every financial quarter on the Policy Account and AIR shall remain guaranteed for that financial quarter. This AIR shall remain guaranteed for that quarter.
- (c) Residual Addition (RA): Starting from the fifth policy anniversary, in addition to MFR and AIR, the Corporation may also declare a non zero-positive Residual Addition (RA) on Policy Account at the end of each policy year.

The Residual Addition shall be determined as below:

- 1) Gross Investment Yield earned in the shadow policy account at the end of each policy year less
- 2) Actual yield earned in the policy account, at the end of each policy year less
- 3) Yield referred in the maximum reduction in yield at that duration (stipulated by the regulator, IRDAI) in accordance with the table below:

Number of years elapsed since inception	Maximum Reduction in Yield (Difference between Gross and Net Yield (%p.a.))
5	4.00 %
6	3.75 %
7	3.50 %
8	3.30 %
9	3.15 %
10	3.00 %
11 and 12	2.75 %
13 and 14	2.50 %
15 and thereafter	2.25 %

Note: The yield earned on each of the policy account shall be calculated using the money weighted rate of return method at end of each policy year.

The interest amount earned by way of MFR and AIR will be credited to the Policy Account at the end of each quarter/at the time of exit. The interest amount earned by way of RA, if any, will be credited to the Policy Account at the end of each policy year starting from policy year 5.

Glossary:

Gross Investment Yield: The yield on an investment earned by the Corporation on the entire Group Gratuity pooled fund. Gross yield is expressed in percentage terms.

Actual Investment Yield: The yield earned (through MFR and AIR) by the policyholder on his Policy Account Value after the deduction of all charges.

Money weighted rate of return: It is the rate of return for a portfolio that will set the present values of all cash flows and terminal values equal to the value of the initial investment, i.e. it is the discount rate on which the Net Present Value (NPV) = 0, or the present value of inflows = present value of outflows. A money-weighted approach can be used as a measure of the rate of return for an asset (or portfolio of assets) where the schedule of cash flows is not necessarily periodic, i.e. where transactions can occur irregularly.

Shadow Policy Account: A Shadow Policy Account shall be maintained on a daily basis and shall be computed based on the actual accruals of all income elements for the Corporation like contributions, income from investments as and when received and all actual debits i.e. partial withdrawals to the policy account value as and when debited, to arrive at the actual gross investment return and reduction in yield to the policy account value, at the end of each year starting from policy year 5.

4. Charges:

- i) **Mortality Charges:** Mortality Charge is the amount required to secure the Life Cover Benefits to the members from year to year as per scheme rules. Mortality Charges will be deducted from Policy Account Value on monthly basis in advance.

The total Mortality Charge to be deducted from Policy Account Value shall be the sum of Mortality Charges in respect of each member covered under the policy. Total Mortality Charge, during a policy year, will be based on the age nearer birthday of each member as at the date of entry in to the scheme or the Annual Renewal Date coinciding with or immediately preceding the

due date of deduction of Mortality Charges and hence may change every year on each Annual

Renewal Date(ARD). Mortality Charges will be deducted in respect of each member till his date of exit from the policy.

The age-wise Mortality Charges in respect of each member will depend on the size, mortality experience and risk profile including occupation of the group at commencement. The table of Mortality Charges (per annum) applicable at inception is given in Schedule V.

On each Annual Renewal Date, The Mortality Charge applicable at inception may vary depending upon the mortality experience of the scheme and size of the group.

A new Member can be admitted to the scheme in any month on a date coinciding with the calendar date of Annual Renewal Date.

The Corporation shall furnish separately, the applicable Mortality Charge to the Grantees on each Annual Renewal Date. The Mortality Charge paid shall carry the Life Cover Benefit for the Member for the period in respect of which it is paid and no further.

ii) Policy Administration Charge: The Policy Administration Charge per year shall be Rs. 0.15 per Rs.1000/- of total Life Cover Benefit under the policy at the time of deduction of the charge. This charge will be a deducted from Policy Account on monthly basis in advance.

iii) Fund Management Charge (FMC): The Fund Management Charge shall be deducted from Policy Account Value at the end of each quarter/at the time of exit based on daily Policy Account Value during that quarter.. This percentage of the Fund Management Charge shall vary depending on the size of Policy Account Value and are as under:

Fund Management Charge: (per annum)	
Size of Policy Account Value of the Scheme	Fund Management Charge (FMC)
Initial amount upto 1 crore	0.50%
On subsequent amount above 1 crore but less than or equal to 5 crores	0.45%
On subsequent amount above 5 crores but less than or equal to 25 crores	0.40%
On subsequent amount above 25 crores but less than or equal to 100 crores	0.35%
On subsequent amount above 100 crores but less than or equal to 200 crores	0.30%
On subsequent amount above 200 crores but less than or equal to 400 crores	0.25%
On subsequent amount above 400 crores but less than or equal to 800 crores	0.20%
On subsequent amount above 800 crores but less than or equal to 2000 crores	0.15%
On subsequent amount above 2000 crores	0.10%

- iv) Market Value Adjustment: A Market Value Adjustment (MVA) will be applicable on Bulk Exits and complete surrender of the policy. The MVA will be applicable on withdrawal amount which is over and above 25% of the Policy Account Value. The MVA amount shall be derived at the time of exit using the following formula.
 - v) $MVA \text{ amount} = [\text{Maximum (0, Policy Account Value} - \text{Market Value)} / \text{Policy Account Value}] * (\text{Net amount which is over and above the amount representing Bulk Exit})$
Where, Market Value is derived from the revaluation of assets at the time when MVA is carried out. The assets will be earmarked separately for this product. The MVA amount, if any, will be deducted from the Policy Account Value.
 - vi) Surrender Charges: If this policy is surrendered within three policy years from the Date of Commencement mentioned in Schedule I of this document a surrender charge will be levied. The applicable surrender charge shall be 0.05% of the Policy Account Value subject to maximum of Rs.500, 000/-.
 - vii) Service tax Charges: Service tax, if any, shall be as per the Service Tax laws and the rate of service tax as applicable from time to time. Service tax shall not be included in the contractual Mortality Charge and it will be collected from the policyholder separately as over and above such Mortality Charge.
5. **Right to revise charges**: The Corporation reserves the right to revise the Fund Management Charges and Policy Administration Charges. The modification in Fund Management Charges and Policy Administration Charges will be done with prospective effect with the prior approval from IRDAI after giving the Policyholder a notice of one month. However the maximum Fund Management Charges shall not exceed 1% p.a. The Policy Administration Charges shall not exceed Rs. 0.30 p.a. per thousand of Life Cover Benefit, subject to a maximum of Rs. 500 per annum per member. Any modification in these charges will not be done during a policy year.

In case the Policyholder does not agree with the revision of charges the Policyholder shall have the option to withdraw the Policy Account Value. However such withdrawal shall not be treated as surrender.

SCHEDULE III – BENEFITS

6. The benefits payable on various events are as follows:
- a. **Benefits payable on death of Member before Normal Retirement Age:**

On death of a Member whilst in service before Normal Retirement Age, the benefit payable will be equal to the sum of following:

- i) Sum assured
- ii) Gratuity Benefit as per the scheme rules.

However, for the Gratuity Benefit, the Corporation's liability towards the Policyholder shall be limited to the Policy Account Value remaining in the Policy Account.

- b. **Benefits payable on retirement/ Leaving Service:**

On retirement of a Member, the Gratuity Benefit shall be payable as specified in the scheme rules. However, the Corporation's liability towards the policyholder shall be limited to the Policy Account Value remaining in the Policy Account.

SCHEDULE IV - DISCONTINUANCE OF CONTRIBUTIONS

7. Bulk Exits: If the amount to be paid on total exits in any event exceeds 25% of the total fund of the scheme at the beginning of the year, such transactions shall be treated as bulk exits, where exits shall mean exit of the member from the group. If the withdrawal amount exceeds 25% of the total Policy Account Value of the scheme at the beginning of that policy year then it will be considered as Bulk Exit. Market Value Adjustment (MVA) as defined in Schedule II will be applicable on such Bulk Exit.

8. **Surrender:** The Policy can be surrendered by the Grantees at any time by giving an advance notice of 3 months. The benefit available on surrender shall be higher of Guaranteed Surrender Value and Special Surrender Value. The policy will terminate on surrender. **The Life Cover Benefit effected in this policy carries no Surrender value.**

Guaranteed Surrender Value:

The Guaranteed Surrender Value shall be equal to the 90% of the total Contributions (net of Mortality Charges and Policy Administration Charges already deducted till date) paid less all the benefits paid since the inception of the policy.

Special Surrender Value:

The Special Surrender Value shall be equal to the Policy Account Value on the day of surrender less the applicable surrender charges, less Market Value Adjustment, if any, as mentioned in Para 4(iv) of Schedule II.

9. Compulsory Termination: If at any point of time, the Policyholder's Account Value is not sufficient to cover the relevant charges as specified Para 4 of Schedule II, the policy shall be compulsorily terminated. In such a case, the balance in the Policyholder's Account, if any, shall be refunded to the Policyholder.

Section 45 of Insurance Act, 1938:

The provisions of Section 45 of the Insurance Act, 1938 shall be as amended from time to time. The current provisions are contained in Annexure-1 of this policy document.

- ☐ All communication in relation to this policy shall be addressed to:

LIFE INSURANCE CORPORATION OF INDIA
VISAKHAPATNAM DIVISIONAL OFFICE
PENSION & GROUP SCHEMES DEPT.
VISAKHAPATNAM

Any change in the above address shall be communicated to the Grantees.

- ☐ In case you have any Complaints/Grievance, you may approach Grievance Redressal Officer/ Ombudsman, whose address is as under:

Address of Grievance Redressal officer:

Senior Branch Manager
Life Insurance Corporation of India
Pension & Group Schemes Unit
III Floor,
Divisional Office Building
Visakhapatnam-530004

Master Policy No. NGGCA/ 509001936

Address of Ombudsman:

Insurance Ombudsman
No 6-2-46, I Floor
Opposite Saleem Function Place
A C Guards, Lakdika Pool
Hyderabad-500 004

Note: In case of dispute in respect of interpretation of these terms and conditions and special provisions/conditions the English version shall stand valid.

THE GRANTEES ARE REQUESTED TO EXAMINE THIS POLICY AND SATISFY THEMSELVES THAT THE VARIOUS PROVISIONS CONTAINED THEREIN CONFORM TO THEIR REQUIREMENTS. IF ANY AMENDMENT OR MODIFICATION IS FOUND NECESSARY, THE CORPORATION MAY PLEASE BE ADDRESSED IN THE MATTER IMMEDIATELY.


(Authorized Signatory)



Annexure 1

Section 45 as per the Insurance Act 1938, as amended by the Insurance Laws (Amendment) Act, 2015

(1) No policy of life insurance shall be called in question on any ground whatsoever after the expiry of three years from the date of the policy, i.e. from the date of issuance of the policy or the date of commencement of risk or the date of revival of the policy or the date of the rider to the policy, whichever is later.

(2) A policy of life insurance may be called in question at any time within three years from the date of issuance of the policy or the date of commencement of risk or the date of revival of the policy or the date of the rider to the policy, whichever is later on the ground of fraud:

Provided that the insurer shall have to communicate in writing to the insured or the legal representatives or nominees or assignees of the insured the grounds and materials on which such decision is based.

Explanation I- For the purposes of this sub-section, the expression "fraud" means any of the following acts committed by the insured or by his agent, with the intent to deceive the insurer or to induce the insurer to issue a life insurance policy:-

- (a) the suggestion, as a fact of that which is not true and which the insured does not believe to be true;
- (b) the active concealment of a fact by the insured having knowledge or belief of the fact;
- (c) any other act fitted to deceive; and
- (d) any such act or omission as the law specially declares to be fraudulent.

Explanation II- Mere silence as to facts likely to affect the assessment of the risk by the insurer is not fraud, unless the circumstances of the case are such that regard being had to them, it is the duty of the insured or his agent, keeping silence to speak, or unless his silence is, in itself, equivalent to speak.

(3) Notwithstanding anything contained in subsection (2), no insurer shall repudiate a life insurance policy on the ground of fraud if the insured can prove that the misstatement of or suppression of a material fact was true to the best of his knowledge and belief or that there was no deliberate intention to suppress the fact or that such misstatement of or suppression of a material fact are within the knowledge of the insurer:

Provided that in case of fraud, the onus of disproving lies upon the beneficiaries, in case the policyholder is not alive.

Explanation – A person who solicits and negotiates a contract of insurance shall be deemed for the purpose of the formation of the contract, to be the agent of the insurer.

(4) A policy of life insurance may be called in question at any time within three years from the date of issuance of the policy or the date of commencement of risk or the date of revival of the policy or the date of the rider to the policy, whichever is later, on the ground that any statement of or suppression of a fact material to the expectancy of the life of the insured was incorrectly made in the proposal or other document on the basis of which the policy was issued or revived or rider issued:

Provided that the insurer shall have to communicate in writing to the insured or the legal representatives or nominees or assignees of the insured the grounds and materials on which such decision to repudiate the policy of life insurance is based;

Provided further that in case of repudiation of the policy on the ground of misstatement or suppression of a material fact, and not on the ground of fraud the premiums collected on the policy till the date of

Master Policy No. NGGCA/ 509001936

repudiation shall be paid to the insured or the legal representatives or nominees or assignees of the insured within a period of ninety days from the date of such repudiation.

Explanation - For the purposes of this sub-section, the misstatement of or suppression of fact shall not be considered material unless it has a direct bearing on the risk undertaken by the insurer, the onus is on the insurer to show that had the insurer been aware of the said fact no life insurance policy would have been issued to the insured.

(5) Nothing in this section shall prevent the insurer from calling for proof of age at any time if he is entitled to do so, and no policy shall be deemed to be called in question merely because the terms of the policy are adjusted on subsequent proof that the age of the life insured was incorrectly stated in the proposal.

(Authorized Signatory)



Dated: 14/12/2018

Client Name: GAYATRI VIDYA PARISHAD COLLEGE OF ENGINEERING FOR WOMEN

Communication Address:

MADHURAWADA,
VISAKHAPATNAM-530048,
ANDHRA PRADESH.

Dear Customer,

Sub: Group Personal Accident Insurance Policy No. 2999202552395700000

We thank you for having preferred us for your *Insurance* requirements. We at HDFC ERGO General Insurance believe "*Insurance*" not only to be an assurance to indemnify in the event of unfortunate circumstances, but one that signifies protection and support you can count on when you need it most.

The Insurance Policy enclosed is a written agreement providing confirmation of our responsibility towards you that puts insurance coverage into effect against stipulated perils.

The Policy has been designed so as to augment the key facets and aims to provide information in a clear cut manner.

Please note that the policy has been issued based on the information contained in the proposal form and / or documents received from you or your representative / broker. Where the proposal form is not received, information obtained from you or your representative / broker, whether orally or otherwise, is captured in the policy document.

If you wish to contact us in reference to your existing policy and /or other general insurance solutions been offered by us, you may write to our correspondence address as mentioned below. Alternatively, you may visit our website www.hdfcergo.com. To enable us to serve you better, you are requested to quote your Policy Number in all correspondences.

Thanking you once again for choosing HDFC ERGO General Insurance Company Limited and looking forward to many more years of association.

Yours sincerely,



Authorised Signatory

Insurance is the subject matter of solicitation

GROUP PERSONAL ACCIDENT INSURANCE POLICY

SECTION 1 – SCHEDULE

- Policy Number:** 2999202552395700000
1. Name & Address of the Policyholder **Gayatri Vidya Parishad College of Engineering - for Women**
Madhurawada,
Visakhapatnam-530048,
Andhra Pradesh.
- GSTIN State** Andhra Pradesh
- State Code** 37
- GSTIN** 37AAAAG0434F1Z7
2. Agent / Broker Name: Zen Money Insurance Broking Services Pvt. Ltd.,
3. Policy Period
From 00:01 hours: 05/12/2018
To (Midnight) : 04/12/2019
4. a. Maximum Any One Life Limit: Rs. 200,000.00
b. Maximum Accumulation Limit: Rs. 50,000,000.00
c. Total Accidental Death Sum Insured: Rs. 154,500,000.00
5. Operative Time: 24 Hours
6. Territory of Insurance: Worldwide
- Basis of Sum Insured: Fixed Basis
- Description of the Insured: Only Students and Staff of the Institute are covered
7. Details of the Insured Persons:

Category of Insured Person	No.	Nature of Duties
Students	1,317	Students admitted in the institution for full-time education
Staff	114	Teaching, Managerial and Administrative Functions
TOTAL	1,431	

8. Premium Details:		Annual
Net Premium	Rs.	95,658.00
Add: GST @ 18%: {CGST @ 9% (Rs. 8,609.00) + SGST @ 9% (Rs. 8,609.00)}	Rs.	17,218.00
Total Premium	Rs.	112,876.00

Invoice Number: 8121400359901

SAC Code: 9971

Note: "Goods and Services Tax for this invoice is not payable under reverse charge basis"

Policy No. 2999202552395700000

9. Benefits Covered per person:

Benefits	Category of Insured Person	Total Sum Insured (Rs)
Accidental Death	Student Staff	Rs. 100,000.00 Rs. 200,000.00
Permanent Disablement – Table D	Student Staff	Rs. 100,000.00 Rs. 200,000.00
In-Hospital Medical Expenses – Accident Only Subject to Special Condition Item 10d as mentioned below	Student Staff	Rs. 20,000.00 Rs. 20,000.00
Emergency Medical Expenses – Accident Only Subject to Special Condition Item 10d as mentioned below	Student Staff	Rs. 10,000.00 Rs. 10,000.00
Temporary Total Disablement – Accident Only Amount Payable per Week Maximum Number of Weeks: 52 Weeks	Staff	1% of the Accidental Death Sum Insured or Rs. 1,000.00 whichever is lower
Mobility Extension	Student	Rs. 50,000.00
Burns	Student	Rs. 50,000.00
Broken Bones	Student	Rs. 50,000.00

10. Special Conditions:

- The Sum Insured for Accidental Death and Permanent Disablement Section shall not exceed 5 times the Gross Annual Salary of the Employee.
- The Weekly Compensation under the Temporary Total Disablement Section shall not exceed the Gross Weekly Salary of the Employee.
- The Policy is issued subject to the following condition:
 - ☐ Number of Students per Course / Year as on the date of proposal
 - ☐ Declaration that a proper attendance registers giving the names of all the students is maintained throughout, which may be available for inspection, if necessary by the insurance authorities.
- In-Hospital Medical Expenses – Accident Only shall be subject to the following condition:
The Insured person would get the least of the following under In-Hospital Medical Expenses – Accident Only Section:
 - Actual Expenses
 - Rs. 20,000.00 Subject to Minimum 24 hours Hospitalization
 - OPD (Emergency Medical Expenses) cover for any kind of an accident will be restricted up to Rs. 10,000.00 only within the In-Hospital Medical Expenses limit.
 - Excess of Rs. 1,000.00 for each and every claim**
- Additional inclusions of students in the policy mid-term would be allowed subject to additional premium (Excluding 18% GST) on proportional basis. No refund for deletion of students will be allowed.
- Definition:
Sponsor means a bread-earning parent / guardian of the student as declared by the student at the time of Admission for the course.
- It is hereby agreed and declared that the exclusion under Section 5 (21) as mentioned below is deleted:
(i) for Bodily Injury sustained as the result of Terrorism.
- It is hereby agreed and declared that the exclusion under Section 5 (8) as mentioned below is deleted:
(i) for Bodily Injury sustained whilst or as the result of riding or driving a motorcycle or motor scooter over one hundred and fifty (150) cc.
- The policy has been issued on basis of Complete Names of the Insured Persons along with their Designation, Date of Birth and Category.

- j. The following risk / perils have been explicitly excluded under the policy:
- (i) Injury caused by surgery
 - (ii) Nuclear energy risk
 - (iii) Professional activities of military personnel
 - (iv) Offshore activities
- k. The Persons engaged in or as Military Servicemen, Professional Sportsmen, Mine Worker, Fire-Fighters, Water Vessel or Airlines Crew, Oil Field & Oil Rig Workers, Structural Steel Workers, Laborers in Civil Works, Window Cleaners, Junk/Salvage Workers, Saw-Mill Workers and similar hazardous occupations are specifically excluded under the plan. Subject to otherwise the terms, conditions and exclusion of the Policy.
- l. It is hereby agreed between the Proposer and the Company that any addition / deletion to the list of insured members shall be communicated to the Insurer in writing within a reasonable time but not later than 30 days from the date of the employee joining or being relieved from the organization.
- m. Additions deletions of employee will be done on prorata basis from day 1 for additions subject to sufficient CD balance being maintained.
- n. The **Named Insured / Policyholder** shall immediately notify the **Company** of any and all changes during the **Policy Period** to the **Insured's** professional activity or occupation as stated in the policy schedule.
- o. All supporting documents relating to the claim must be submitted to the company within sixty (60) days from the date of loss & the claim intimation should be within Thirty (30) days from the date of Loss.

Subject otherwise to the terms, conditions and exclusions of **GROUP PERSONAL ACCIDENT INSURANCE**.

Signed for and on behalf of the **HDFC ERGO General Insurance Company Limited**, at Mumbai on 14/12/2018

Rangotra

Authorised Signatory

Goods and Service Tax Registration No – 37AABCL5045N1Z7

The contract will be cancelled ab initio in case; the consideration under the policy is not realized.

The stamp duty of Rs. 10.00 (Rupees Ten Only) paid by Demand Draft, vide **Receipt / Challan No. CSD/90/2018/2914-15/18**
Dated 25/07/2018 as prescribed in Government Notification Revenue and Forest Department No Mudrank 2004/4125/CR 690/M-1,
 Dated 31/12/2004.

NOTE-As we have not received proposal form, information obtained from insured is captured in the policy document.
 Discrepancies, if any, in the information contained in the policy document may be pointed out by an insured within 30 days from the policy issue date after which information contained in the policy document shall be deemed to have been accepted as correct.

Branch : Vishakhapatnam - 2Nd Floor, Potturi Castle, Dwarkanagar, Vsp - 16, Vishakhapatnam. 530016
 Phone No.+91-891-3988360

Intermediary Code: 201734059353

Intermediary Name: ZEN MONEY INSURANCE BROKING SERVICES PVT LTD



ESIC
Employees' State Insurance Corporation

Insurance

Monthly Contribution > Online Challan Form

Transaction Details

Transaction status:

Completed successfully.

Employer's Code No:

70000534260001304

Employer's Name:

GVP COLLEGE OF ENGINEERING FOR WOMEN

Challan Period:

Mar-2022

Challan Number :

07022112857874

Challan Created Date

12-04-2022 16:25:25

Challan Submitted Date

13-04-2022 09:27:26

Amount Paid:

7737.00

Transaction Number:

CHJ1594729

Print

Close

* Required Fields

DISCLAIMER: Content owned, maintained and updated by Employee's State Insurance Corporation, Copyright © 2009, ESIC, India. All Rights Reserved. Best viewed in 1024 x 768 pixels. Designed and Developed by Wipro LTD. IP Address



Monthly Contribution Details (Contractor-wise) for the month of Mar-2022

Employer Code : 70000534260001304

Employer Name : GVP COLLEGE OF ENGINEERING FOR

WOMEN

S.No	Employee IP Number	Employee Name	Days Worked	Monthly Wages	Is Disable	Reason	IP Contribution
Name : GVP COLLEGE OF ENGINEERING FOR WOMEN-							
1	7010167176	M. TRIPURA SUNDARI	26	14601.00 -	-	-	110.00
2	7010167178	P. VEERABABU	26	10547.00 -	-	-	80.00
3	7010167180	G. HARI BABU	26	13074.00 -	-	-	99.00
4	7010167181	D.V.MURALI	26	9437.00 -	-	-	71.00
5	7010167182	S. SIVA PRASAD	26	14238.00 -	-	-	107.00
6	7010182884	O VENKATA RAMANA	26	13875.00 -	-	-	105.00
7	7010182887	P. CHINNAMMALU	26	8006.00 -	-	-	61.00
8	7010182888	S NAGAMANI	26	7878.00 -	-	-	60.00
9	7010182890	S APPALA RAJU	26	8015.00 -	-	-	61.00
10	7010182891	K NARESH	26	10101.00 -	-	-	76.00
11	7010182892	V V KALYANI	26	10815.00 -	-	-	82.00
12	7010182894	P SRINIVAS	26	7228.00 -	-	-	55.00
13	7010182895	T KANNAMMA	26	8608.00 -	-	-	65.00
14	7010191128	KETHA SREENIVASU	26	17086.00 -	-	-	129.00
15	7010478505	CHITIKELA SAI NADH	26	14938.00 -	-	-	113.00
16	7010514664	SIYYADRI PYDIRAJU	26	10077.00 -	-	-	76.00
17	7010731165	GUNTUBOYINA APPALAR	26	14601.00 -	-	-	110.00
Total Monthly Wages :				193,125.00	Total IP Contribution :		1,460.00

Total IP Contribution	Total Employer Contribution	Total Contribution	Total Government Contribution	Total Monthly Wages
1,460.00	6,277.00	7,737.00	0.00	193,125.00

-- End of Report --



**GAYATRI VIDYA PARISHAD
COLLEGE OF ENGINEERING FOR WOMEN**

Madhurawada, Visakhapatnam - 530 048.
(A CONSTITUTENT UNIT OF GAYATRI VIDYA PARISHAD
INSTITUTE OF HEALTH CARE AND MEDICAL TECHNOLOGY)

Office Notice No: 20-21/CANARA - 24

Date: 23.02.2021

To
The Principal
G V P College of Engineering for Women
Visakhapatnam.

Sir,

Please approve to draw the following cheques from the Bank Account No:35941010000118 of Canara Bank, Kommadi br., Visakhapatnam, as per the details given below:

Sl. No.	Party Name	Chq No.	Amount
1	K ROHINI;ASST PROF	032904	
	BEING PAID TOWARDS ATTENDED WORK SHOP		2,933.00
		TOTAL	2,933.00


PRINCIPAL


ic MANAGER
(ACCOUNTS) 23/02/2021

SECRETARY
APPROVED/NOT APPROVED

Received by
K. S. Chaitanya
25/02/2021

Channapatnam,
Dt: 18/03/2020

From
K Rohini
Assistant Professor
CSE Department
GVPCWE.

To
The Principal
GVPCWE
Madhurawada
Kommadhi, VSP-530048.

Respected Sir,

Sub: Request for reimbursement of FDP registration fee and
Travel Allowance - regd.

I would like to inform you that I have attended the FDP
on "Teaching and Learning Practices of Data Analysis through
Hands-on Experience" conducted by NIT Warangal on 9th March
for a week. I have paid the Registration fee Rs. 1500/- and my
traveling charges Rs. 1433/-. So, kindly reimburse me the total
amount Rs. 2933/-. For your reference the receipts are enclosed

Thanking you Sir.

Yours faithfully,
K Rohini.

Please proceed with payment
✓
24/3/2020

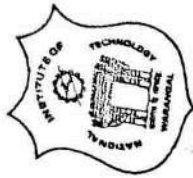


MHRD
Govt. of India

NATIONAL INSTITUTE OF TECHNOLOGY WARANGAL

TEACHING LEARNING CENTRE

Established under the Scheme of PMMMNMTT, MHRD, Govt. of India



DEPARTMENTS OF COMPUTER SCIENCE & ENGINEERING AND BIOTECHNOLOGY

Certificate

This is to certify that Dr./ Ms. K ROHINI
of Gayatri Vidya Parishad College of Engineering for women has actively
participated in the Six-Day Faculty Development Workshop on "Teaching and Learning Practices
of Data Analysis through Hands-on Experience", organized by the Departments of Computer
Science & Engineering and Biotechnology in association with the Teaching Learning Centre,
National Institute of Technology Warangal, during 09th - 14th of March, 2020.

Surya
Dr. P. Shyam
FDP Coordinator,
NITW

M. Sandhya
Dr. M. Sandhya
FDP Coordinator,
NITW

P. Radha Krishna
Prof. P. Radha Krishna
Head, Dept. of CSE,
NITW

Dr. R. Satish Babu
Dr. R. Satish Babu
Head, Dept. of Biotechnology,
NITW

Prof. A. Ramachandraiah
Prof. A. Ramachandraiah
Coordinator, TLC,
NITW

N. V. Ramana Rao
Prof. N. V. Ramana Rao
Director, NITW



*A Six-Day Faculty Development Workshop on
"Teaching and Learning Practices of Data Analysis
through Hands-on Experiences, 9th - 14th March, 2020*

Organized by the Department of Computer Science & Engineering and Biotechnology
in Association with the

TEACHING LEARNING CENTRE (TLC)
Under the Scheme of PMMMNMIT, MHRD, GoI
NATIONAL INSTITUTE OF TECHNOLOGY WARANGAL

CASH MEMO

Received Rs. 1500/- towards Registration fee from Ms. K. Rohini for participating in six day faculty development workshop on Teaching and Learning Practices of Data Analysis through Hands-on-Experience.

M. Sandhya
FDP Coordinator

Dr. M. Sandhya
Assistant Professor
Department of Computer Science & Engineering
National Institute of Technology
Warangal - 506 004, T.S. INDIA

TRANSACTION ID - 100002298501265

We have also sent the booking details to: crayzgold@yahoo.co.in & 091 9849815100

Book Return Ticket

VSKP GARIB RATH (12279) PNR: 6740622324

From: VSKP To: WL

20:30 05:12

Visakhapatnam (VSKP) Warangal (WL)

1 Adult, 0 Child | 3A | GENERAL | Visakhapatnam (VSKP) | 08 Mar 2020

K ROHINI Female, 34 yrs

PNR: 6740622324

Coach: 3A

RAC/9

Total Fare: ₹ 729.09

Convenience fee: ₹ 23.60

GST Details

Supplier Information

Sac Number: 996421

GSTIN#
07AAAGM0289C1ZL
Andhra Pradesh

33.4/5.0%

IGST

33.4

Total Tax:

671.6

Taxable Value:

N S
IR recovers only 57% of cost of travel on an average.

This ticket is booked on a personal user ID. Its sale/purchase is an offence u/s 143 of the Railways Act, 1989.

FOR MEDICAL EMERGENCY/FIRST AID, CONTACT TICKET CHECKING STAFF/GUARD OR DIAL 138

Fundamental Duties

- It shall be the duty of every citizen of India-
1. to abide by the Constitution and respect its Ideals and Institutions, the National Flag and the National Anthem.
 2. to cherish and follow the noble Ideals which inspired our national struggle for freedom.
 3. to uphold and protect the sovereignty, unity and integrity of India
 4. to defend the country and render national service when called upon to do so.
 5. to promote harmony and the spirit of common brotherhood amongst all the people of India transcending religious, linguistic and regional or sectional diversities; to renounce practices derogatory to the dignity of women.
 6. to value and preserve the rich heritage of our composite culture.
 7. to protect and improve the natural environment including forests, lakes, rivers and wild life, and to have compassion for living creatures
 8. to develop the scientific temper, humanism and the spirit of inquiry and reform.
 9. to safeguard public property and to abjure violence.
 10. to strive towards excellence in all spheres of individual and collective activity so that the nation constantly rises to higher levels of endeavor and achievement.
 11. who is a parent or guardian to provide opportunities for education to his child or, as the case may be, ward between the age of six and fourteen years.

Please visit "My bookings" to view your tickets

Save Ticket

Book a Meal

Share

TRANSACTION ID - 100002298501310

We have also sent the booking details to sravyapallanti@gmail.com & +91-9849815160

Book Return Policy

VSKP GARIB RATH 12240

PNR: 4824094732

Sat 14 Mar

Sat 14 Mar

22:10

07:40

Warangal (WL)

Visakhapatnam (VSKP)

1 Adult, 0 Child | 3A | GENERAL | Warangal (WL) | 14 Mar 2020

K ROHINI Female, 34 yrs, MIDDLE

Confirmed

G18

38

MIDDLE

Confirmed

Total Fare: ₹ 704.09

Convenience fee: ₹ 23.60

GST Details

Supplier Information

Sac Number: 996421

GST/State

07AAAGM0289C1ZL

IGST

32.15/5.0%

Total Tax:

32.15

Taxable Value:

647.85

N S

IR recovers only 57% of cost of travel on an average.

This ticket is booked on a personal user ID. Its sale/purchase is an offence u/s 143 of the Railways Act, 1989.

FOR MEDICAL EMERGENCY/FIRST AID, CONTACT TICKET CHECKING STAFF/GUARD OR DIAL 138

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6. to value and preserve the rich heritage of our composite culture.
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11. who is a parent or guardian to provide opportunities for education to his child or, as the case may be, ward between the age of six and fourteen years.

Please visit "My bookings" to view your tickets

Save Ticket

Book a Meal

Share

**GAYATRI VIDYA PARISHAD
COLLEGE OF ENGINEERING FOR WOMEN**

Madhurawada, Visakhapatnam - 530 048.

(A CONSTITUTENT UNIT OF GAYATRI VIDYA PARISHAD
INSTITUTE OF HEALTH CARE AND MEDICAL TECHNOLOGY)

Office Notice No: 19-20/SBI - 232

Date: 15.10.2019

To
The Principal
G V P College of Engineering for Women
Visakhapatnam.

Sir,

Please approve to draw the following cheques from the Bank Account No.64032526122 of State Bank of India , Visakhapatnam, as per the details given below:

Sl. No.	Party Name	Chq No.	Amount
1	B LAKSHMI;ASST PROF	734996	10,000.00
2	S RAMANJANEYA REDDY;ASST PROF	734997	10,000.00
	REIMBURSEMENT OF BILL FOR LAPTOP UNDER RESEARCH ACTIVITY		
		TOTAL	20,000.00

[Signature]
PRINCIPAL

GVP College of Engg. for Women
Visakhapatnam

[Signature]
ic MANAGER
(ACCOUNTS)

SECRETARY
APPROVED/NOT APPROVED

Received B. Lakshmi

[Signature]

Visakhapatnam,

14/10/2019.

To

The principal,
GVP college of Engineering for women,
Madhurawada,
Visakhapatnam.

Sub : Reimbursement of 10,000/- for laptop purchase.

Respected Sir,

I B. Lalshmi working as Asst. Prof in the department of ECE in our college. would likely to bring to your notice that I have purchased a new laptop (vivo) with latest configuration the cost of which is 36090/- In this regard I request you to kindly reimburse the amount of 10,000/-. I am here with enclosing purchasing bill for your further processing.

Thanking you sir,

Yours faithfully

B. Lalshmi

(B. Lalshmi)

Accounts Section,
Kindly consider the reimbursement
as per the scheme announced by
Management and which has been
continuing for the past few years.

15/10/19

Viselchaplmann

04/10/2019

To,

the principal
GVP college of Engg & women
Madhukwada
viselchaplmann

Sub: Reimbursement of 10000/- for laptop purchase - Reg.

Respected Sir,

I, S. Ramanjaneya Reddy, working as Asst prof
in the Dept of ECE in our college, would likely to
bring to your notice that I have purchased a new
laptop (lenovo 330s), the cost of which is 30,000/-
In this regard, I request you to kindly reimburse
the amount of 10000/- . I am here with enclosing
the purchase bill for your further processing

Thanking you Sir,

Accounts Manager,


Process as per the scheme
sanctioned by Management.

Reimburse an amount of Rs 10,000/-

4/10/19

Yours Sincerely
(P f)

(S. Ramanjaneya Reddy)

PL:F75687291	T:8	Tax Invoice		REG	
S:S1166393961[1]					
Registered Office:: Tech Connect Retail Pvt. Ltd., Unit No. 403, 4th Floor, Baani 1, Next to Hilton Double Tree Hotel, Golf Course Road, Sec 56, Gurgaon, Haryana, INDIA-122011				Ordered Through Flipkart 	
Sold by: Tech Connect Retail Pvt. Ltd., Sy no 696, Gundlapochampally Village, Medchal Mandal, Ranga Reddy Dist, Secunderabad, Telangana 501401, Secunderabad, Telangana,		GSTIN : 36AAICA4872D1ZP 0D116662704137307000 Invoice No. FAAAWR2003244047 DT:06-10-2019			
Electronic Waste Disposal: Toll - free Number : 1800-123-8783 Website : https://www.flipkart.com/ewaste-compliance/inc		The goods sold are intended for end user consumption. Not for resale.			
Ph:1800 208 9898 www.flipkart.com/support					
Shipping Address Lakshmi Barla Salomi residency, ff 2, aditya nagar, Madhurawada Tanu school and opp. D mart Madhurawada-530048 Andhra Pradesh		Billing Address Lakshmi Barla Salomi residency, ff 2, aditya nagar, Madhurawada Tanu school and opp. D mart Madhurawada-530048 Andhra Pradesh			
Product	Qty	Price	IGST	Total	
Asus VivoBook S Series Core i5 8th Gen XI510S4 HSN: 84713010 K4N0CX082427179,	1	30584.74	5505.26 18.0%	36090	
Discount: -4000.0					
Total	1	30584.74	5505.26	36090	

Jagadeesh page 1 of 1

TAX INVOICE

Saga Solutions # 1'A' BLOCK, Isnar Plaza Dwarakanagar, Opp HDFC Bank Visakhapatnam-530016 Ph: 6664284, 6664285 GSTIN/UIN: 37ABZPN6228P1ZH State Name : Andhra Pradesh, Code : 37 Contact : 0891-6664284, 9848190335 E-Mail : sagasolutions@gmail.com	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Invoice No. 2029</td> <td style="width: 50%;">Dated 30-Sep-2019</td> </tr> <tr> <td colspan="2">Mode/Terms of Payment</td> </tr> <tr> <td>Supplier's Ref. 2549/L</td> <td>Other Reference(s)</td> </tr> <tr> <td>Buyer's Order No.</td> <td>Dated</td> </tr> <tr> <td colspan="2">Terms of Delivery</td> </tr> </table>	Invoice No. 2029	Dated 30-Sep-2019	Mode/Terms of Payment		Supplier's Ref. 2549/L	Other Reference(s)	Buyer's Order No.	Dated	Terms of Delivery	
Invoice No. 2029	Dated 30-Sep-2019										
Mode/Terms of Payment											
Supplier's Ref. 2549/L	Other Reference(s)										
Buyer's Order No.	Dated										
Terms of Delivery											
Buyer MR.S.RAMANJANEYA REDDY MIG:221,D NO:H-147,APHB COLONY VISAKHAPATNAM 8790348913 State Name : Andhra Pradesh, Code : 37											

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	LEN(81F401JHIN)IP330S-I3/4GB/1TB /WIN10/MSO/14" P.G SLNO:PF1ND4QJ	8471	18 %	1.00 No's	24,322.03	No's	24,322.03
2	LENOVO BACK PACK	4202	18 %	1.00 No's	847.46	No's	847.46
3	LENOVO USB MOUSE 300	8471	18 %	1.00 No's	254.24	No's	254.24
							25,423.73
OUTPUT CGST 9%						9 %	2,288.13
OUTPUT SGST 9%						9 %	2,288.13
Round Off							0.01
Total				3.00 No's			₹ 30,000.00

Amount Chargeable (in words)

E. & O.E

INR Thirty Thousand Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8471	24,576.27	9%	2,211.86	9%	2,211.86	4,423.72
4202	847.46	9%	76.27	9%	76.27	152.54
Total	25,423.73		2,288.13		2,288.13	4,576.26

 Tax Amount (in words) : **INR Four Thousand Five Hundred Seventy Six and Twenty Six paise Only**

Remarks:

CC

 Company's PAN : **ABZPN6228P**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details

 Bank Name : **HDFC BANK**

 A/c No. : **00502560001885**

 Branch & IFS Code : **Dwaraka Nagar & HDFC0000050**


This is a Computer Generated Invoice

From,
Mrs. G.P.S. Prashanthi,
Assistant Professor,
E.C.E. Department,
G.V.P.C.E.W,
Kommadi, Visakhapatnam.

Date: 19th July, 2021.

To
The Principal,
G.V.P.C.E.W,
Kommadi, Visakhapatnam.

Not attending from 23rd June
As per records

July

al

Subject: Request for Maternity Leave for 3 Months.

Respected Sir,

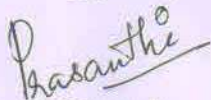
I am writing this letter to inform you about my pregnancy and I want to take Maternity Leave for 3 Months from 26th July 2021 to 26th Oct 2021. My due date is near and the expected date is 02nd Aug 2021. My doctor has recommended bed rest. I request you to kindly please grant me maternity leave and I will be joining the college on 27th Oct 2021.

I have completed the syllabus for 2nd year EEE. I have mailed the Assignment 1 & 2 marks, Mid I & II Question papers along with scheme of valuation and other required documents to HOD ECE Department.


In the case of any unforeseen issues with delivery and pregnancy that can cause a delay in the joining date, I will let you know as soon as possible.

I request you to kindly consider the same.

Thanking you sir,


Your's Sincerely,
G.P.S. Prashanthi.

Forwarded to principal Sir
for necessary action


29-07-2021

Madam has not attended
from 23rd June onwards
as per the records
